



Oxford English Camps

Rules and Regulations

CURRENT AS OF MAY
2024

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WWW.OXFORDENGLISHCAMPS.COM

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School Rules

- **English Classes:**

- Attend all scheduled English classes punctually.
- Actively participate in classroom activities and discussions.
- Respect the teacher and fellow classmates during lessons.
- Follow instructions and complete assigned tasks to the best of your ability.
- Use English as the primary language of communication within the classroom.

- **Activity Programme:**

- Participate in all scheduled camp activities unless excused for valid reasons.
- Follow safety guidelines and instructions provided by activity leaders, teachers and the Centre Manager.
- Respect equipment and facilities during activities.
- Engage in activities with enthusiasm and a positive attitude.
- Cooperate with fellow campers and staff to ensure the success of each activity.

- **Residential Rules:**

- Maintain cleanliness and tidiness in residential accommodations.
- Respect quiet hours and be considerate of fellow campers' rest and privacy.
- Follow designated curfew times and return to accommodations promptly.
- Adhere to any specific rules or regulations provided by residential staff.
- Report any maintenance issues or concerns to camp staff promptly.

School Rules


- **If You Break These Rules:**

- Consequences may include verbal warnings, written warnings, or disciplinary action.
- Depending on the severity of the infraction, camp privileges may be revoked and you may be excused from afternoon and evening activities.
- Repeated or serious rule violations may result in dismissal from the camp without refund.
- Group Leaders will provide guidance and support to help campers understand and correct their behaviour.
- Campers are encouraged to communicate openly with staff and seek assistance if they are struggling to follow the rules.

Forbidden Items

 Weapons

 Vapes

 Illegal substances

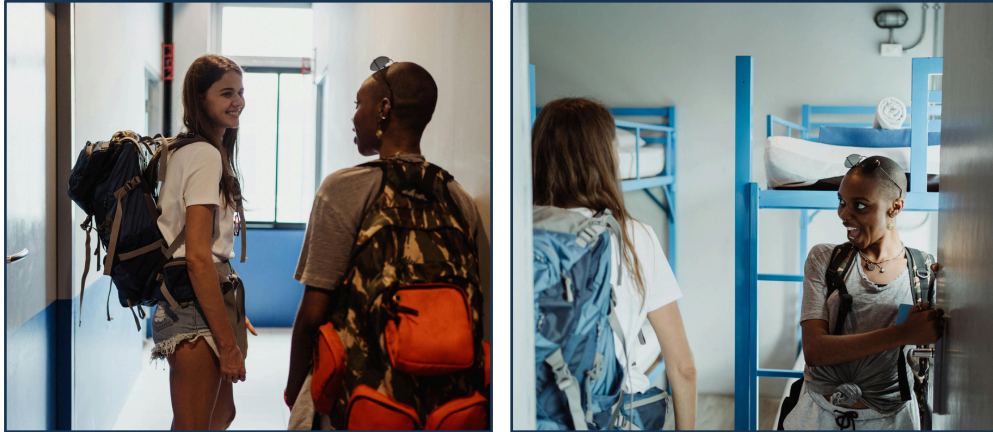
 Inappropriate materials

 Alcohol

 Unauthorised Visitors

 Tobacco products

Residential Rules



1. **Respect Quiet Hours:** Students must adhere to designated quiet hours to ensure a peaceful environment for rest and relaxation.
2. **Keep Dormitories Tidy:** Students are responsible for maintaining cleanliness and orderliness in their dormitories, including making their beds and organizing personal belongings.
3. **Respect Personal Space:** Students must respect the personal space and property of their roommates and fellow campers.
4. **Follow Curfew:** Students are required to return to their dormitories by the designated curfew time each evening.
5. **Use Common Areas Responsibly:** Students should use common areas such as lounges, recreation rooms, and dining halls responsibly, keeping them clean and orderly for all campers to enjoy.

Residential Rules



6. No Unauthorized Visitors: Students are not permitted to bring visitors into the camp premises without prior approval from camp staff.

7. Adhere to Dress Code: Students must dress appropriately for camp activities and events, following the dress code outlined by camp staff.

8. Respect Camp Policies: Students are expected to adhere to all camp policies and guidelines, including those related to behaviour, safety, and participation in activities.

9. Report Any Issues: Students should promptly report any maintenance issues, safety concerns, or incidents to camp staff for resolution.

10. Practice Personal Safety: Students are encouraged to practice personal safety measures, such as locking doors and windows when leaving their dormitories and traveling in pairs or groups when outside camp premises.

11. Lights off at 10:30pm

Disciplinary Procedure for Students

STEP 1: VERBAL WARNING

- The first step in addressing disciplinary issues involves issuing a verbal warning to the student.
- A staff member will privately communicate with the student about their behaviour, clearly stating the rule that has been broken and the expected behaviour moving forward.
- The staff member will provide guidance and support to help the student understand the consequences of their actions and encourage them to modify their behaviour accordingly.

STEP 2: WRITTEN WARNING

- If the student's behaviour persists or escalates after the verbal warning, a written warning will be issued.
- The written warning will document the specific rule violation, the date and time of the incident, and any previous verbal warnings given to the student.
- The student will be required to acknowledge receipt of the written warning by signing it, indicating their understanding of the consequences of further rule violations.

STEP 3: TEMPORARY SUSPENSION

- If the student continues to disregard camp rules despite verbal and written warnings, a temporary suspension may be imposed.
- During the suspension period, the student will be temporarily removed from camp activities and accommodations, with arrangements made for their supervision and care.

Disciplinary Procedure for Students

- The suspension serves as a time for reflection and allows the student to consider the impact of their behaviour on themselves and others.
- The students' parents or guardians will be committed and Oxford English Camps would ask for support from the parents/ guardians and collaboratively come up with a plan of action to ensure that the students behaviour improves and they can remain at the camp for the duration of their stay.

STEP 4: DISMISSAL

- In cases of severe or repeated rule violations, the student may be dismissed from the camp.
- Dismissal is a last resort and is only implemented when other disciplinary measures have failed to address the behaviour.
- The decision to dismiss a student will be made by camp management in consultation with relevant staff members and, if applicable, the student's parents or guardians.
- The student will be required to leave the camp premises immediately, with arrangements made for their safe departure and any necessary support provided.

This disciplinary procedure is designed to maintain a safe, respectful, and positive camp environment for all students and staff at Oxford English Camps. Each step is implemented with fairness, consistency, and consideration for the well-being of the student and the camp community as a whole.



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